

**FIRST 5 PLACER COUNTY  
CHILDREN'S & FAMILIES COMMISSION**

**Meeting Minutes, April 15, 2004**

Shiloh Center  
905 Lincoln Way  
Auburn, CA.

Attendees - Commissioners & Staff:

**Raymond Merz**, Commissioner & Director of Placer County Health & Human Services  
**Dr. Sandra Naylor-Goodwin**, Vice Chair, Commissioner & Director for the CA Institute for Mental Health  
**Mindy Danovaro**, Commissioner, Director of Development and Outreach, CALSTAR  
**Blanca Castro**, Commissioner, Local Child Care Resources and Referral  
**Don Ferretti**, CFC Coordinator & HHS Administration  
**Nancy Baggett**, CFC Staff Systems Analyst, HHS Administration  
**Christa Darlington**, CFC County Counsel  
**Bobbie Reagan**, CFC Administration Staff, HHS Administration

Commissioners & Staff Not in Attendance:

**Tamara Lieberman**, Chair, Commissioner & Tahoe Community Foundation  
**Harriet White**, Commissioner & Board of Supervisors – District 3  
**Dr. Richard Burton**, Commissioner & Placer County Health Officer  
**Mike Romero**, CFC Staff, HHS Epidemiology

Public Attendees:

**Susan Fernandes**, PCOE Program Manager, Tahoe  
**Jill Harper**, PCOE Administrator  
**Tom Grayson**, MDIC  
**David Gray**, Community  
**Veronica Vasquez**, UCCE  
**Paul McIntyre**, KIISS  
**Karen Owen**, CAPC  
**Getta Dolinsek**, WPUSD  
**Wendy Gotcher**, Visitor

## **Call Meeting to Order**

Meeting called to order at 4:46 p.m.

### **I. Public Comment**

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

**Veronica Vasquez** notified the Commission of a huge promotion called "Turn Off the TV Week" with two community events scheduled. Physical, literacy, and nutritional activities are planned for children and their families. This promotion is to decrease television and adopt health care life styles. The Friday session will include a workshop with Dr. Robert McKenzie, from 6:00 to 8:00 p.m., on "Setting Limits". Attendance is free but registration is required. Total participation is limited to 100, with 80 already pre-registered.

**Tom Grayson** from Men, Infants and Children (MIC) announced that he has new contact information in place and provided new business cards with the updated information on them.

**Susan Fernandes** handed out flyers for "Kids Day", which is a family resource fair that is free to the public. This is a yearly event happening on May 16<sup>th</sup>, 2004, at the North Tahoe Community Conference Center in Kings Beach. Activities are planned for children with the focus on health and nutrition. A helicopter is scheduled to make an appearance. Susan also provided applications for those who would like to participate by setting up a booth. Funding is provided from both Placer and Nevada Counties along with the Placer / Nevada Child Abuse Prevention Councils.

**Karen Owen** from the Child Abuse Prevention Council (CAPC) reported on the event that took place at the Capitol steps, April 12, 2004. She thanked Blanca for her leadership in leading the Department of Social Services Administration. Many CAPC's were represented along with other interested party's. Spiderman appeared as a special guest. Great media coverage was present and hopes for a yearly event to be scheduled.

### **II. Approval of Minutes**

**Motion to approve the March 18th meeting minutes.**

Castro / Danovaro / Unanimous

### III. Commission Action Items

**The Community Resource Committee (CRC) requests action on the following items:**

1. Request for Results Application 2004

Approve the Draft Request for Results Application 2004 package and time line.

**Motion to accept the Draft Request for Results Application 2004 package and the time line.**

Danovaro / Merz / Unanimous No Discussion

2. Application Review Committee

a. Approve the appointment of an Application Review Committee. The purpose of this committee will be to read the applications and make funding recommendations to the Commission.

b. The CRC recommends that the following be appointed:

1. Maureen Burness
2. Francine Nunes
3. Jill Harper
4. Tamara Lieberman
5. Sandra Naylor-Goodwin
6. Blanca Castro
7. Georgette Dolinsek
8. Susan Fernandes
9. Steve Conklin
10. Kim Bradley
11. Request one additional appointee be from the Placer Collaborative Network.
12. Request one additional appointee be from the Child Care Local Planning Council.

Commissioner Danovaro recommended that at least one new appointee to the Application Review Committee position be filled with a background in pediatrics, obstetrics or medical.

**Motion to approve Item a. The Appointment of an Application Review Committee, and Item b. Appoint the names listed above (1-12) to the Application Review Committee and include the suggestion that Placer Collaborative Network or the Child Care Local Planning Council select an appointee with a medical, pediatrics, or obstetrics background.**

Merz / Castro / Unanimous No discussion.

### 3. Recruitment of New Commissioners

As discussed at the March CFC meeting, the CRC requests approval to conduct a recruitment and to select a total of four (4) applicants to be forwarded to the Commission. The four applicants would then be reviewed by the Commission to fill the two new seats on the Commission.

**Christa Darlington** from County Counsel brought to our attention that the Clerk of the Board is required by Government Code to post vacancies that are unscheduled, such as a resignation or if there are new seats created. Because we have increased our Commissioner seats the Clerk of the Board is required to post that information. Christa handed out the posting letter from the Clerk of the Boards office and explained that April 27, 2004, is the date the "appointee can be made". That is the date BOS Supervisors could theoretically approve a CFC recommendation, and the date the Ordinance for two new seats on the Commission goes into effect (this is after the thirty day waiting period). There is also a reference to where the public can obtain an application. Christa will make clear to the Clerk of the Board that any applications for these two positions will be forwarded to CFC staff. She also mentioned the difference between our Commission and another is that any new applicants to our Commission must first be recommended by our Commission to the Board of Supervisors prior to the Board reviewing and approving. She also noted that this posting by the Clerk of the Board has no impact on our process.

**Don Ferretti** noted that the next CRC meeting is on April 27<sup>th</sup>, from 3:00 to 5:00 p.m. at the Shiloh Center, which is two days after the approval date of April 27<sup>th</sup>, 2004 of the Ordinance approving the two new seats. It was noted that the applicant process will be reviewed at this CRC meeting.

**Commissioner Merz** requested that a list of all applicants applying for the two vacancies be provided to each Commissioner.

**Motion to approve the recruitment of new Commissioners, that the selection of four applicants by the CRC will be reviewed by the Commission for the two new seats, and to include that any previous applicants provide only a letter of interest in order to re-apply.**

Castro / Danovaro / Unanimous No Discussion

### **Other Action Items**

#### 4. Public Hearing on the First 5 California Annual Report 2002-2003

**Motion to close the Public Hearing and approve the First 5 California Annual Report 2002-2003.**

Merz / Danovaro / Unanimous

#### **IV. Commissioner Reports**

Blanca Castro – Also reported on the Child Abuse Prevention launch on April 12, 2004 hosted by the State Department of Social Services. The goal was focused on obtaining additional money for the CAPC by putting money towards the Children's Trust or by buying a personalized license plate. A commemorative license plate was framed and presented to the governor. A photograph with the governor and his license plate will be taken so the Kids Plate could use these pictures for additional funding. The plate depicts the hand, heart, and the plus sign.

Sandra Naylor-Goodwin – The California Institute for Mental Health has been working on a contract with the State First 5 and the State Department of Mental Health around a project that was scheduled to begin several times in the past. The contract has finally been approved and scheduled to begin within the next month. One of the items that will be created is the development of a financing manual. Data will be used from mental health demonstration sites that were initialized with the first series of funding to development prototypes for what a 0-5 Mental Health Program would look like. Evans Based Practices will also be incorporated within this development. Sandra provided informational data on a 58 County survey that was taken. It was found that a substantial number of programs have been inspired by the whole First 5 movement. This report will be shared with the State First 5 Commission and will also be brought to this Commission.

#### **V. Advisory Committee Reports**

##### **Community Collaborative of Tahoe/Truckee – Kim Bradley**

Kim was not in attendance.

##### **Placer Collaborative Network – Getta Dolinick**

Last month at the meeting they had the focus groups come back to the network to see what their needs were. Seven focus groups reported on how the managing committee could help them. A meeting was held today – Getta will report back at next meeting.

Jill Harper provided information on The Early Childhood Focus Groups, which had a presentation from The Mind Institute, presented by Susan Bakelman. Extremely informative.

##### **Childcare Local Planning Council – Francine Nunes**

Jill Harper reported that they are busy working on priorities for child development funding in Placer County, which must be presented to the State once a year even when the State does not have any money. The State is looking at a number of reforms and reductions. A Hearing conducted yesterday on purposed reforms had a huge turnout including parents and providers. Jill was very impressed with Mervin Daimely who chairs this committee. He was very respectful of everyone having a chance to testify. The committee was very supportive and responsive to the testimony, with Frank Mecca attending from the County Welfare Director's Assoc. He was quite eloquent with his testimony. They rejected the elimination of Stage 3 with the recommendation that it go to Budget Sub 2, and also rejected the limitation on training.

## **VI. Coordinator Report – Don Ferretti**

Dates:

April 19<sup>th</sup>, 2004, Shiloh Center, 1:30 to 4:00 p.m. – This is the first training on the new Outcome Tracker software for all partners that are using the Outcome Screens. After attending the training, Mike Ramero will be loading the free Outcome Tracker software. All the current forms will be updated so everyone is using the same documents. David Gray will be providing the training and Mike will do the follow-up with the software.

May 13<sup>th</sup>, 2004 – Commissioner Merz Retirement Party at Burbeck Hall, DeWitt Center, 3:00 to 6:00 p.m.

May 14<sup>th</sup>, 2004 – Commissioner Merz Retirement Party at the Ridge.

June 17<sup>th</sup>, 2004 – Jill Harper's Retirement Party at PCOE.

Discussion item to be added to the next meeting Agenda – Currently CFC meetings are held on the second Thursday of every month. Christa, from County Counsel's office has a scheduling conflict with these meeting days, and will be unable to attend on the second Thursday.

Don mentioned a letter that was received from the Advocacy Resources and Choices organization addressed to the First 5 Commissioners. He reviewed and clarified the information pertaining to the context of the letter. The Commission decided to hold any action regarding a reply until after the Steering Committee meets and returns to this Commission with an update.

**Meeting adjourned at 5:50 p.m.**